

Marion County Election Board Meeting Minutes

February 5th 2009

Members Present: Chairman Mark Sullivan; Vice Chairman Patrick Dietrick; Secretary Elizabeth “Beth” White

Others Present: Andy Mallon, Director of Elections; Scott Chinn, Counsel to the Election Board; Myla Eldridge, Deputy Director of Elections; Cindy Mowery, Lawrence Newman, Jamie Rough, David Woo, Adam Kirsch, Terry Burns, Angie Nussmeyer, Drew Carlson, Katrena Coghill, Todd Mullen, Janet Buchanan, Dan Brennan, Dan McGinnis, Jerry Amick, Daryl Black, Michael Weiseman, Deputy Director of Elections; Jenny Troutman, Program Coordinator of Elections; Joseph Shestak, Lead Election Clerk.

- I. Call to Order:** Chairman Sullivan announced the meeting to order.
- II. Ratification of Meeting Minutes:** Chairman Sullivan inquired as to whether the minutes from the last meeting had been reviewed. The Board acknowledged that the minutes had been reviewed. Madame Clerk motioned to approve the minutes provided. Vice Chairman Dietrick seconded. It passed unanimously.
- III. Extension of Campaign Finance Service Contracts:** Chairman Sullivan opened the floor to Mr. Mallon in regards to the extension of the campaign finance service contracts. Mr. Mallon stated that an extension (two months) is needed for Will French and Allison Gritton to complete their work. The original contract expires on February 15th. Mr. Mallon stated that they need more time and not money. Madame White made the motion to add the 60 days to the contract of Mr. French and Mrs. Gritton, extending the contract end date to April 15, 2009. It passed unanimously.
- IV. Finalization of Election Services Bidding Process:** Chairman Sullivan brought up the next issue of regarding the Election Service Bidding Process. Mr. Sullivan stated that he appreciates all the efforts the election services have put in with the Board and Staff. Chairman Sullivan apologized for all the time this process has taken. Mr. Mallon stated the Election Board objectives in the bidding process.
 - a. See Attachment for**
 - i.** Scope of the Agreement
 - ii.** Election Board Objectives
 - iii.** Process and Schedule
 - iv.** Form of the Agreement
 - v.** Key Features of the new Agreement
 - vi.** Evaluation
 - vii.** Conclusion

b. Report on the Contract Terms: Counsel Scott Chinn handed out two separate documents to the Board. These documents contain the Counsel's contract review and recommendations of the Election Service's contract. The contract is the Election Board's visions and recommendations of their potential Election Service Provider. Counsel Chinn stated that "our goal" in the contracting process is to be in control of the contract, both the scope of the services and general terms of contract. Counsel Chinn mentioned that in past, the previous service provider ES&S, drafted the contract and was in charge of the contracting process. Counsel Chinn stated that the contract contains changes that were made from "lessons learned" from past elections. Mr. Chinn believed the Board will be producing a more favorable contract by having a competitive process in selecting a service provider.

c. Final Board Vote on Election Services Provider: Vice Chairman Dietrick motion to award the contract to RBM. Chairman Sullivan seconded the motion. The board voted unanimously to award the contract to RBM.

V. Adjournment: Chairman Sullivan motioned to adjourn this meeting. Madame White seconded the motion. The meeting is adjourned.

Chairman, Mark K. Sullivan

Vice Chairman, Patrick Dietrick

Secretary, Elizabeth L. White